

By-Laws of the Delta Region of the Sports Car Club of America, Inc.

ARTICLE I

Section 1

The following By-Laws shall be used for the governing of the Delta Region in conjunction with the Charter of the Delta Region of the Sports Car Club of America, Inc., and the terms and conditions set forth in the agreement between the Delta Region and the Sports Car Club of America Inc.

Section 2

The club shall also comply with the conditions of its non-profit and Tax Exempt Status with the State of Louisiana and the Internal Revenue Service.

ARTICLE II

Section 1

The Officers of this region shall consist of:

- Regional Executive (RE)
- Assistant Regional Executive (ARE)
- Secretary
- Treasurer
- Activities Chair
- Communication Chair
- Membership Chair

Section 2

The duties of the officers of this Region shall be as follows:

**Regional Executive:** It shall be his duty to preside at all meetings of the Region; to see that the resolutions of the Board of Directors are carried into effect and to execute all contracts and agreements that may be authorized by the Board of Directors. He shall have general duties and powers of supervision usually vested in the office of President or Regional Executive of the Sports Car Club of America, Inc.

**Assistant Regional Executive:** It shall be his duty, during the absence of the Regional Executive, to preside at all meetings of the Region and to act in the full capacity of the Regional Executive; to maintain a complete written inventory of all the property belonging to this Region and to be responsible for the assignment of said property and to transfer said inventory to incoming Assistant Regional Executive each year; to fulfill all assignments given him by the Regional Executive; to generally assist the Regional Executive in all of his duties; to be an ex-officio member of all committees and he shall have the general duties and powers usually vested in the office of Vice-President or Assistant Regional Executive of the Sports Car Club of America, Inc.

**Secretary:** It shall be his duty to record the minutes of all meetings of the Region and to preserve said minutes; to cause to be published the results of all motions acted upon by the Regions; to give, or cause to be given notice of all meetings of the Region; and shall have the general duties and powers usually vested in the office of Secretary of the Sports Car Club of America, Inc.

**Treasurer:** It shall be his duty to maintain the complete financial records of the Region, including the submission of a budget for the operation of the Region in February of each year; to be Chairman of the Finance Committee; and he shall have the general duties and powers usually vested in the office of Treasurer of the Sports Car Club of America, Inc.

**Activities Chairman:** It shall be his duty to supervise all Regional competitive events; to prepare and publish a tentative list of monthly events in January of each year; to aid and assist all organizers of such events; to maintain

and publish monthly records showing results of all Competitive events sponsored by the Region; and shall have the duties and powers usually vested in the office of the Activities Chairman of the Sports Car Club of America, Inc.

Communications Chair: It shall be his duty to communicate with the membership and public information deemed important or interesting pertaining to the club, the exact contents of such will be at his discrimination, by various medium available (mail, email, web, etc), to be Chairman of the Communications Committee: and shall also have the duties and powers usually vested in the office of the Communications Chair of Sports Car Club of America, Inc.

Membership Chairman: It shall be his duty to manage and maintain all records pertaining to members and their membership; to process applications and submit them to the SCCA, meet all SCCA requirements pertaining to members; and shall have the duties and powers usually vested in the office of the Membership Chairman of the Sports Car Club of America, Inc.

### Section 3

The Board of Directors of this Region shall consist of the seven (7) officers as set forth in Article II, Section 1, together with a maximum of six (6) additional board members, for a total of thirteen (13). One (1) member of the board shall be the previous Regional Executive and the remaining members shall be elected in accordance with Article III, Section 1, as hereafter set forth.

### Section 4

The duties of all members of the Board of Directors shall be as follows:

Board of Directors: It shall be their duty to manage the affairs of this region; to accept or reject all motions made by members of the Board of Directors; to authorize all official acts of the Region; to fulfill all obligations set forth in the Charter and/or By-Laws of this Region; to approve a budget for the operation of the Region; and they shall have the general duties and powers vested in members of the Board of Directors of the Sports Car Club of America, Inc.

### Section 5

Any member of the Board of Directors, after four(4) consecutive absences, may be voted on to reconsider the absent board members status by the current Board of Directors.

### Section 6

Temporary Assumption of Duties:

- The Assistant Regional Executive can take over, if the Regional Executive is not available.
- Board Members-at-large can be assigned to supporting roles to specific members of the Executive Board.
- The assistant Chair can assume the duties of the Chair, if the Chair is not available.

Interim Board members may be appointed ad hoc by the members of the Board. These amendments were unanimously approved by members of the Board, who were present.

## ARTICLE III

### Section 1

All officers and members of the Board of Directors of this Region shall be elected for a term of one (1) year beginning January 1 and ending December 31 at the annual meeting, which shall be held in accordance with Article IV, Section 3 of these By-Laws. In order to be eligible for nomination, a member must be 21 years of age at the time of such nomination and must have been a member in good standings of this Region for six (6) months preceding said nomination. Further, the candidate for Regional Executive must have served on any Board of Directors of this Region. Nominations for candidates for officers and/or members of the Board of Directors must be made in writing or other non-verbal media and signed by at least four (4) members of this Region. Said nominations shall be delivered to the Secretary at least sixty (60) days prior to the date of the annual meeting. The fiscal year of this Region shall commence and terminate simultaneously with term of the Regional officers.

## Section 2

All nominations submitted to Secretary between September 11th to September 30th (20 days)

Ballots distributed by Secretary October 1st.

Membership Voting October 1st through October 28th (22 days)

New Board sworn in during January Annual Meeting.

Ballot Court will take place between October 28th and October 30th (2 days)

Election results to be counted on November 1st.

The Secretary will provide a method of secret ballot whereby a voter's ballot cannot be matched with that individual voter. The Regional Executive shall appoint one (1) member of the Board of Directors who shall assist the Secretary in totaling all of the ballots and who shall certify that all of the requirements of this Section have been fulfilled.

## Section 3

In the event that a vacancy should occur in the Board of Directors, it shall be filled by an election to be held at the next regular meeting of the membership. The membership must be notified ten (10) days prior to the date of such meeting of the fact that such an election shall take place at its next regularly scheduled meeting. Nominations to fill such vacancies must be made in writing or other non-verbal media, signed by four (4) members of the Region, and delivered to the Secretary prior to the meeting being called to order. A secret ballot must be used for such elections, except however in the event of a vacancy in the office of Regional Executive, the Assistant Regional Executive shall become the Regional Executive and there shall be an election to fill the vacancy in the office of Assistant Regional Executive in accordance with this Section

## ARTICLE IV

### Section 1

At all Board of Directors meetings, which have satisfied the advanced notification time for purposes of voting on By-law changes, then a majority of board members, and present, will represent a quorum and eligible to vote for board matters.

### Section 2

The Region shall hold one (1) monthly meeting, except December. Monthly meetings shall be held on the third (3rd) Tuesday of the month, except for the Annual Meeting in January. Should a meeting time/place have to be changed, a notice shall be sent to the membership seven (7) days prior to the rescheduled meeting or the cancelled meeting, whichever is first.

### Section 3

The Annual Meeting of this Region shall be held in January at a time and place to be determined by the Board of Directors. Written notice setting forth the date time and place of said meeting must be provided to all members at least ten (10) days prior to the date of said meeting. The Annual Meeting shall act as the regular monthly meeting for the month of January.

### Section 4

Special meetings of the Board shall be called by the Regional Executive or the Board of Directors. Notice of such special meetings shall be given as provided in Article IV, Section 2, or at the regular monthly meetings.

### Section 5

At all meetings of this Region, Roberts Rules of Order shall be used to conduct said meeting. In all cases of conflict between Roberts Rules of Order and the Charter and/or By-Laws of this Region, it is understood that the Charter and/or By-Laws shall take precedence.

### Section 6

The membership of this Region may, by written motion, approved in writing by two-thirds (2/3) of the members of this region and delivered to the Secretary, require the Board of Directors to act in accordance with such motion.

#### Section 7

The club's acceptable standards of notification will be the following venues:

Deltaagram

Email

Social Media

Delta Region Scca Website

#### Section 8

The monthly publication of region's events and notices will be available via the previously mentioned methods.

### ARTICLE V

#### Section 1

A member is any person who has been accepted by the Sports Car Club of America, Inc. and who has fully paid his current Regional and National Dues.

#### Section 2

The types of membership will be based upon the present SCCA, Inc. classes of membership, (i.e. Full, Family, Temporary, Dual, etc.)

#### Section 3

A member of this Region may resign at any time by giving written notice to the Secretary.

#### Section 4

The Board of Directors of this Region may revoke, suspend, or probate the membership of any member whose actions or behavior are considered to not be in the best interest of the Region. Reference SCCA Inc. Bylaws ; Article II , Section 4 , (D) . Any such action by the Board of Directors shall require a majority of the entire Board of Directors.

### ARTICLE VI

#### Section 1

The annual dues of the Region shall be payable to the Treasurer of the Region or to SCCA, Inc. in accordance with the rules of the SCCA, in effect at the start of the applicable calendar year.

#### Section 2

No assessments or increases in annual dues may be levied without an 80 % affirmative vote of the Board of Directors.

#### Section 3

Club funds may be expended (for Delta region use):

- Office supplies
- Concession support
- Awards and trophies
- Awards ceremonies/end-of-year parties

Only in accordance with the following rules:

Each expenditure will be recorded as a line item on a monthly revenue report. This report will be provided to all board members on a monthly basis.

Expenditures over \$300 must be approved by at least one half of active board members.

- Expenditures over \$300 are only to be made by the Regional Executive, Asst. Regional Executive, Treasurer or an authorized board member and will only be made via check or PayPal transaction. A receipt must be retained from this transaction.

Expenditures less than \$300 but more than \$50 require Regional Executive and/or Asst. Regional Executive and/or Treasurer approval. The Regional Executive, Asst. Regional Executive or Treasurer may not approve their own purchases.

Expenditures less than \$300 but more than \$50 may be made in the following ways:

- Any board member, after receiving approval, may perform the purchase with personal funds. The board member will be reimbursed for the purchase amount by the Regional Executive, Asst. Regional Executive or Treasurer. Reimbursement will occur via check or PayPal after receipt submission.
- Expenditures less than \$300 but more than \$50 may be made by the Regional Executive, Asst. Regional Executive or Treasurer via check or PayPal transaction. A receipt must be retained from this transaction.

Expenditures less than \$50 may be made by:

- Any board member.
- Any member, at request of a board member.

Expenditures less than \$50 may be made in the following ways:

Any board member or member acting at board member request, may perform the purchase with personal funds. The member will be reimbursed for the purchase amount by the Regional Executive, Asst. Regional Executive or Treasurer. Reimbursement will occur via check, PayPal or Event Credit after receipt submission. If at an event, the member may be reimbursed from event cash-on-hand after submission of receipt and with Regional Executive, Asst. Regional Executive or Treasurer approval.

Expenditures less \$50 may be made by the Regional Executive, Asst. Regional Executive or Treasurer via check, PayPal transaction, **or, if at an event**, with event cash-on-hand. A receipt must be retained from this transaction.

Reimbursement requests made without an appropriate receipt may be declined.

If the Regional Executive or Treasurer declines a reimbursement, the purchasing member may apply to the Board for reimbursement. In this case, reimbursement will require a two-thirds board member vote to be approved.

Failure to obtain appropriate approval for a purchase may result in:

- Declined reimbursement.
- Suspension or termination of purchasing power.
- Suspension or termination of club membership.

## ARTICLE VII

### Section 1

In the event of a declared State of Emergency by the President of the United States, the Governor of Louisiana or the Presidents of more than half of the Parishes within the Delta Region, the Regional Executive shall have the authority to make any and all decisions to ensure the continuation of Delta Region. He / she shall enlist the support of all those Directors and members that he can contact in an effort to accomplish this directive. This power will last as long as the State of Emergency shall exist.

## ARTICLE VIII

### Section 1

The By-Laws may be amended in accordance with Article IX of the Charter of the Delta Region of Sports Car Club of America, Inc., to wit:

“All members of this corporation must be given written or notice of any meeting at which By-Laws and/or Amendments thereto shall be voted on. The corporation may adopt such By-Laws as may be necessary for the proper government of said corporation. Such By-Laws shall not be made in conflict with this Charter. All By-Laws, and/or amendments thereto, shall become operative when confirmed by two-thirds 2/3s vote of the quorum of qualified members at designated meeting.”